



King County Library System Board of Trustees Meeting

KCLS Service Center
5pm ♦ March 29, 2017

PRESENT MOTIONS APPROVED

KCLS BOARD

Robin McClelland
Robert Spitzer
Lalita Uppala
Jim Wigfall

KCLS Staff

Julie Acteson
Beth Castleberry
Jenny Engstrom
Maria Hatcher
Holly Koelling
Tess Mayer
Cynthia McNabb
Jed Moffitt
Bruce Schauer
Greg Smith
Dwayne Wilson

1. Board Meeting agenda
2. February 22, 2017 Board meeting minutes
3. Payroll expenditures
4. General Fund #0010 expenditures
5. Construction Bond Fund 1988 #3020 expenditures
6. Capital Project Fund 2005 #3070 expenditures
7. Authorizing Library Director to Sign Local 1857-S Collective Bargaining Agreement
8. Resolution 2017-01 Recognition of Staff for National Library Week
9. Acceptance of Library Director's Resignation
10. Authorization of Finance Director to Act on Behalf of the Board of Trustees

CALL TO ORDER

President Jim Wigfall called the meeting to order at 5:05pm.

APPROVAL OF AGENDA

Robin McClelland moved approval of the Board Meeting agenda. Rob Spitzer seconded and the motion passed unanimously.

APPROVAL OF BOARD MINUTES

Rob Spitzer moved approval of the February 22, 2017 Board Meeting minutes. Robin McClelland seconded and the motion passed unanimously.

PUBLIC COMMENT

There was no public comment.

2016 YEAR IN REVIEW

Julie Acteson presented a brief overview of the 2016 Year in Review, which was distributed to the Board. She said the publication is interwoven with stories of programs and services KCLS offered throughout the year. She also noted the libraries that were built or renovated in 2016, and gave special mention to KCLS' Super Supporters: KCLS Foundation, Friends, Guilds and Library Associations. *KCLS by the Numbers* was placed on the back cover of the publication to provide at-a-glance access to key System-wide statistics. The Year in Review is posted on the KCLS website under 'Annual Reports.' Print copies are available upon request and produced in-house by KCLS' Community Relations and Graphics Department.

FINANCE REPORT

General-fund expenditures for February were \$8.5M compared to the monthly budget average of \$9.9M. Year-to-date compensation expenditures representing 15.4 percent of budget are running slightly lower compared to 15.5 percent at this time last year. This will increase once retroactive wages are paid after KCLS' labor contracts are ratified this year.

General-fund revenue in February of \$2.0M includes \$1.6M in current-year property-tax payments. The next significant revenue is expected in April when the first semi-annual property-tax payments are due.

Expenditures in the 307 Fund in February were \$11K for design and consulting fees: \$9K for Kent East Hill and \$2K for Boulevard Park.

Expenditures in the 302 Fund of \$88K include \$48K for demolition and design costs on the expanded space at Southcenter and \$40K for furniture for the new Tukwila Library. There are little or no other expenditures expected for the Renton and Renton Highlands Libraries.

APPROVAL OF MONTHLY EXPENDITURES

Robin McClelland moved approval of Payroll expenditures for February in the amount of \$2,744,896.21: Feb 1-15 Ck#162874-162944; 418319-419552 and Feb 16-28 Ck#162945-163018; 419553-420792. Rob Spitzer seconded and the motion passed unanimously.

Rob Spitzer moved approval of General Fund #0010 expenditures for February in the amount of \$5,796,566.79: Travel Advances - Ck#1238-1241; (02/13) Ck#1093940; (02/14) Ck#5007604-5007629;1093941-1094005; (02/14) Ck#1094006-1094123; (02/17) Ck#5007630-5007641;1094124-1094167; (02/17) Ck#1094168-1094172; (02/21) Ck#1094173-1094178;1094179-1094308; (02/23) Ck#1094309-1094391; (02/27) Ck#1094392-1094417;1094418-1094445; (02/27) Ck#5007642-5007685; (02/28) Ck#1094446-1094483;1094484-1094494; (03/01) Ck#1094495-1094517; (03/02) Ck#5007686-5007690;1094518-1094521; (03/03) Ck#1094522-1094588; (03/06) Ck#5007691-5007710;1094589-1094610; (03/06) Ck#1094611-1094640; (03/07) Ck#1094641-1094674;5007711; Voids - Ck#5007661;5007625;1094292. Lalita Uppala seconded and the motion passed unanimously.

Lalita Uppala moved approval of Construction Bond Fund 1988 #3020 expenditures for February in the amount of \$86,017.43: (02/14) Ck#3021017; (02/28) Ck#3021018; (03/03) Ck#3021019. Robin McClelland seconded and the motion passed unanimously.

Robin McClelland moved approval of Capital Project Fund 2005 #3070 expenditures for February in the amount of \$11,009.57: (02/14) Ck#3073667-3073669; (02/28) Ck#3073670-3073671. Rob Spitzer seconded and the motion passed unanimously.

LOCAL 1857-S COLLECTIVE BARGAINING AGREEMENT

After five collective bargaining sessions held between November and January, KCLS reached agreement with the Local 1857 Supervisory Unit, and received notice that the Union's membership ratified the new contract on March 1. Cynthia McNabb requested that the Board authorize the Library Director to sign the agreement, and also asked the Board to approve a 2.75 percent general wage increase for the Supervisory Unit's membership, which is consistent with the general wage increase for non-represented staff that the Board approved in December. The wage increase does not apply to the Local 1857 Main, Maintenance, and Page Units as KCLS remains in contract negotiations with those groups.

Robin McClelland moved approval to authorize the Library Director to sign the collective bargaining agreement between King County Library System and AFL-CIO, Local 1857 Supervisory Unit, which includes a 1.75% general wage increase effective immediately, and a 1 percent wage increase, effective on July 1, 2017, for represented supervisory staff. The labor agreement is effective upon signing by both parties and continues through December 31, 2019. The salary increase is effective January 1, 2017 with any retroactive wages to be calculated within sixty (60) days of ratification. Lalita Uppala seconded and the motion passed unanimously.

RESOLUTION 2017-01

Board president Jim Wigfall read a resolution of the Board of Trustees of the King County Rural Library District recognizing the significant contributions of KCLS staff in observance of National Library Week:

WHEREAS, April 9-15, 2017 is National Library Week with the theme "Libraries Transform" and April 11, 2017 is designated as National Library Workers Day; and

WHEREAS, King County Library System has over 1,300 staff who are dedicated to the Library's mission to provide free, open and equal access to ideas and information to all members of the community; and

WHEREAS, library staff is committed to serving diverse communities and ensuring that every individual has a positive and meaningful library experience; and

WHEREAS, Service Center and Preston staff support the vital work of the Library by providing services that keep KCLS' 49 libraries operating efficiently; and

WHEREAS, staff is our most valuable resource and truly make a difference in transforming the lives of KCLS' patrons.

NOW THEREFORE, be it resolved that the King County Library System Board of Trustees recognizes and thanks all staff for their efforts in providing high quality library programs and services for the citizens of King County.

Rob Spitzer moved approval of Resolution 2017-01 as presented. Lalita Uppala seconded. Rob Spitzer said that the formal language of the resolution notwithstanding, which makes the gesture sound pro forma, he speaks on behalf of all the Trustees when he says their recognition of staff is heartfelt. There was no further discussion. **All voted in favor and the motion passed unanimously.**

EXECUTIVE SESSION

At 5:31pm, President Jim Wigfall announced that the Board would convene an Executive Session to discuss the performance of a public employee per RCW 42.30.110, Section 1(g). The session was expected to last sixty minutes.

At 6:30pm, Jim Wigfall announced that the executive session would be extended for 30 minutes.

At 7:00pm, Jim Wigfall announced that the executive session would be extended for 15 minutes.

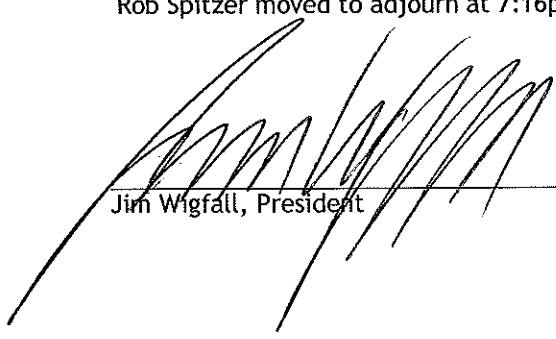
RECONVENE REGULAR SESSION

At 7:14pm, Jim Wigfall reconvened the regular session. He announced the resignation of Gary Wasdin, KCLS' library director since 2015. Mr. Wigfall said it had come to the Board's attention that Mr. Wasdin violated KCLS' rules of conduct, and Mr. Wasdin chose to resign effective immediately. **Robert Spitzer moved to accept Mr. Wasdin's resignation and Robin McClelland seconded. There was no discussion and the motion passed unanimously.**

Mr. Wigfall further stated that the Board of Trustees, as resolved, authorizes the Director of Finance to act on the Board's behalf with full signing authority until an Interim Director is identified. **Robin McClelland moved approval as resolved. Rob Spitzer seconded.** Dwayne Wilson verbally agreed to the Board's request. There was no further discussion. **All voted in favor and the motion passed unanimously.**

ADJOURNMENT

Rob Spitzer moved to adjourn at 7:16pm.



Jim Wigfall, President

Angélica Alvarez, Secretary