



MOTIONS APPROVED

PRESENT

KCLS Board

Ron Higgs
Harish Kulkarni*
Srini Raghavan
Anne Repass
Laura Valenziano

KCLS Staff

Marla Bassett
Angie Benedetti
Angie Miraflor
Dominica Myers
Danielle Perry*
Sergio Razo
Lisa Rosenblum*
Ken Ryais
Cecie Streltman
J Turner
Tracey Thompson
Donna Zirkle

*Attended remotely

1. Board Meeting agenda
2. August 31, 2022 Board Meeting minutes
3. Payroll expenditures
4. General Fund #0010 expenditures

CALL TO ORDER

President Anne Repass called the meeting to order at 5:02pm.

APPROVAL OF AGENDA

Srini Raghavan moved approval of the Board Meeting agenda. Ron Higgs seconded, and the motion passed unanimously.

APPROVAL OF BOARD MINUTES

Laura Valenziano moved approval of the August 31, 2022, Board Meeting minutes. Srini Raghavan seconded the motion. All voted in favor and the motion passed unanimously.

PUBLIC COMMENT

Patron Yoshiko Saheki from Shoreline had several comments for the Board. First, she stated that the technology for remote access during the previous Board meetings has been terrible, and she hopes improvements are made. Second, she is concerned that turnover at the Service Center has contributed to the lack of understanding of the meaning of public forum portions at Board meetings. Third, she expressed frustration that the presentation on expanding open hours at the library branches did not include a timeline for implementation. Finally, she would like to know why we are not eliminating overdue fines. Executive Director Lisa Rosenblum stated that she intends to collect current data on fines for a few months and come to the Board with a data-driven presentation and let the Board decide to eliminate fines or not.

Leslie Jacqueline from Bellevue said she was shocked to see that library fines have been reinstated. She stated that she has heard and read many reports about how fines are punitive and not very effective. She doesn't understand why they are being reinstated randomly at this time and would like there to be a discussion about the data and its value to the decision.

STAFF REPORTS

Diversity, Equity and Inclusion (DEI) Director Dominica Myers presented a report on the recently concluded DEI Assessment. She gave an overview of the project and its purpose, discussed the deliverables and findings, and introduced the next steps.

The purpose of the assessment was to gain a holistic view of KCLS through a DEI lens. To do this, the project team did in-depth internal and external scans, including community partner surveys, internal document reviews and staff interviews. The data will be used to help align DEI with the KCLS Strategic Framework and ensure KCLS is meeting community needs.

The project deliverables included an in-depth demographics and language analysis of the KCLS service area and a complete assessment report. The project team will take the data from those two reports and create a DEI Strategic Plan for the years 2023-2028, and customized DEI Work Plans for each KCLS department and community library.

Interim Finance Director Donna Zirkle presented the Finance report as of the end of August. Year-to-date (YTD) revenues at the end of July were \$74.9M, slightly higher than projections of \$74.2M. YTD expenses as of the end of August were \$76M, which is lower than the projected amount of \$88M. CIP expenses YTD were \$3.5M, accounting for 63.4% of the total budget of \$5.6M.

APPROVAL OF MONTHLY EXPENDITURES

Ron Higgs moved approval of Payroll expenditures for August in the amount of \$2,639,721.40: (8/05) Ck#00201124-00201141; 516389425-516390447; (8/12 off cycle) Ck#00201142; (8/19) Ck#00201143-00201160, 520873696-520874714. **Laura Valenziano seconded and the motion passed unanimously.**

Srini Raghavan moved approval of General Fund #0010 expenditures for August in the amount of \$5,352,799.72: Travel Advances - Ck#1436-1440; (8/12) Ck#5013176-5013189; (8/12) Ck#5013190-5013196; (8/12) Ck#1141121-1141136; (8/12) Ck#1141137-1141186; (8/12) Ck#1141187-1141199; (8/18) Ck#1141200-1141204; (8/18) Ck#5013197-5013201; (8/19) Ck#1141205-1141306; (8/19) Ck#1141307-1141315; (8/22) Ck#1141316-1141379; (8/22) Ck#1141380; (8/23) Ck#5013202; (8/24) Ck#1141381-1141393; (8/24) Ck#1141394-1141414; (8/26) Ck#1141415-1141464; (8/26) Ck#1141465-1141475; (8/30) Ck#5013203-5013211; (8/30) Ck#1141476-1141520; (9/01) Ck#1141521-1141523; (9/01) Ck#5013212-5013215; (9/01) Ck#1141524-1141531; (9/01) Ck#1141532-1141575; (9/01) Ck#5013216-5013230; (9/06) Ck#5013231-5013234; (9/06) Ck#1141576-1141586; (9/06) Ck#1141587-1141646; (9/06) Ck#5013235; (9/08) Ck#5013236; Voids - Ck#1141164, 1141248, 1141261, 1141375. **Harish Kulkarni seconded and the motion passed unanimously.**

DIRECTOR'S REPORT

Executive Director Lisa Rosenblum commended the DEI assessment work that has been done over the past year. She also thanked Board president Anne Repass for accompanying her to the Federal Way Makerspace Grand Opening on September 17. There were numerous elected officials in attendance. Lisa was very impressed by the location and thanked all staff who helped put the event together.

Lisa talked about Welcoming Week and the Welcoming Centers now in operation at Kent, Bellevue and Tukwila Libraries. It is the job of these centers to welcome immigrants and other new arrivals to make sure they are aware of the services public libraries provide.

Lisa thanked the KCLS Foundation for making the Makerspace possible. She also announced two new grants received by the Foundation including one in honor of longtime KCLS Director Bill Ptacek.

BOARD COMMITTEE REPORTS

There were no Board committee reports.

TRUSTEES REPORT

Ron Higgs and Srini Raghavan both commended the IT support personnel who make the hybrid Board meetings happen. Anne Repass said she was very impressed with the Federal Way Makerspace, and thought it was one of the most exciting library events she had ever been to. She also praised the printed materials advertising library services to patrons.

EXECUTIVE SESSION

At 6:22pm President Anne Repass announced that the Board would convene in Executive Session, per RCW 42.30.110, Section 1(g) for approximately 30 minutes. She noted that there would be no action taken by the Board at the conclusion of the Executive Session.

RECONVENE REGULAR SESSION

At 7:04pm Anne Repass reconvened the regular session.

ADJOURNMENT

Anne Repass adjourned the meeting at 7:04pm.



Anne Repass, President

Harish Kulkarni, Secretary