



King County Library System  
Board of Trustees Meeting  
KCLS Service Center/Hybrid  
5pm ♦ November 16, 2022

**MOTIONS APPROVED**

**PRESENT**

**KCLS Board**

Jeffery Guddat  
Ron Higgs\*  
Harish Kulkarni  
Srinii Raghavan  
Anne Repass  
Lalita Uppala\*  
Laura Valenziano

1. Board Meeting agenda
2. October 26, 2022 Board Meeting minutes
3. Payroll expenditures
4. General Fund #0010 expenditures
5. Resolution 2022-04 Property Tax Revenue Increase
6. Resolution 2022-05 Property Tax Levy

**KCLS Staff**

Maria Bassett  
Angie Benedetti  
Angie Miralor  
Dominica Myers  
Danielle Perry  
Sergio Razo  
Lisa Rosenblum  
Cindy Sharek  
Cecile Streitman  
J Turner  
Tracey Thompson  
Donna Zirkle

**CALL TO ORDER**

President Anne Repass called the meeting to order at 5:03pm.

**APPROVAL OF AGENDA**

*Laura Valenziano moved approval of the Board Meeting agenda. Srinii Raghavan seconded, and the motion passed unanimously. Harish Kulkarni was not present for this vote.*

**APPROVAL OF BOARD MINUTES**

*Jeff Guddat moved approval of the October 26, 2022 Board Meeting minutes. Srinii Raghavan seconded the motion. All voted in favor and the motion passed unanimously. Harish Kulkarni was not present for this vote.*

\*Attended remotely

**PUBLIC COMMENT**

There was no public comment.

**STAFF REPORTS**

**OCTOBER FINANCE REPORT**

Interim Finance Director Donna Zirkle presented the Finance report as of the end of October. Year-to-date (YTD) revenues were \$119.6M, lower than projections of \$125.3M. She attributed the shortfall to the timing of the final collectible days of October being weekend days; she expects KCLS to catch up in November. YTD expenses were \$94.8M, which is also lower than the projected amount of \$109.4M. CIP expenses YTD at the end of October were \$5.2M, accounting for 92.7% of the total budget of \$5.6M.

**RECESS REGULAR MEETING**

Anne Repass asked for a motion and second to recess the regular meeting to open a Public Hearing per RCW 84.55.120. The purpose of the hearing is to consider increases in property tax revenue for the Library District's 2023 budget. Jeff Guddat moved approval of the motion; it was seconded by Srinii Raghavan. All voted in favor and the motion passed unanimously.

**PUBLIC HEARING**

Donna Zirkle gave the Board an overview of the two resolutions which would be voted on later in the meeting. She began her presentation detailing the property tax statute RCW 27.12.050, which allows rural library districts to levy residents for library services. She also described RCW 84.55.010, which provides for an annual increase in the allowable property tax levy; the annual allowable increase is the lesser of 101% of the previous year or 100% plus the implicit price deflator, which has been set at 6.46%.

Recognizing that 101% is lower than 106.46%, Resolution 2022-04 seeks to lift the property tax levy basis by 1% over the 2022 figure of \$131.1M to \$132.4M for 2023.

Resolution 2022-05 outlines the allowable levies for 2023, which include the base property tax levy (\$132.4M), new construction (\$1.9M), and prior year refunds (\$.4M) for a total of \$134.7M.

The total expected revenue for 2023 is \$140.7M. This number is comprised of the current year levy amounts estimated at \$134.7M, plus past due property taxes estimated at \$1.7M, miscellaneous revenue such as grant funding estimated at \$2.9M, and intergovernmental revenue such as timber tax estimated at \$1.4M.

KCLS presents a balanced budget each year, therefore proposed expenses match proposed revenues at \$140.7M.

There were no public questions on the budget.

#### **RECONVENE REGULAR MEETING**

Anne Repass asked for a motion and second to close the public hearing and reconvene the regular meeting. Laura Valenziano moved approval of the motion and Harish Kulkarni seconded. All voted in favor and the motion passed unanimously.

#### **APPROVAL OF MONTHLY EXPENDITURES**

**Srini Raghavan moved approval of Payroll expenditures for October in the amount of \$2,601,223.74:** (10/14) Ck#00201213-00201227; 539297042-539298050 (10/28) Ck#00201228-00201243, 543836065-543837066. **Lalita Uppala seconded, and the motion passed unanimously.**

**Harish Kulkarni moved approval of General Fund #0010 expenditures for October in the amount of \$5,875,693.76:** Travel Advances - 0 (10/11) Ck#1142123-1142226; (10/11) Ck#1142227-1142242; (10/13) Ck#5013285-5013288; (10/11) Ck#1142243-1142245; (10/17) Ck#1142246-1142359; (10/18) Ck#5013289-5013392; (10/18) Ck#1142360-1142363; (10/19) Ck#1142364-1142372; (10/24) Ck#1142373-1142447; (10/24) Ck#5013393; (10/25) Ck#1142448; (10/26) Ck#1142449-1142523; (10/27) Ck#5013394-5013397; (10/27) Ck#1142524-1142528; (10/31) Ck#5013398-5013431; (10/31) Ck#5013432; (11/01) Ck#1142529-1142594; (11/04) Ck#5013433-5013462; (11/04) Ck#1142595-1142618; (11/04) Ck#1142619-1142651; (11/04) 1142652; (11/07) 5013463; Voids - Ck#1142364, 1142423. **Laura Valenziano seconded, and the motion passed unanimously.**

#### **RESOLUTION 2022-04 PROPERTY TAX REVENUE INCREASE**

**Jeff Guddat moved approval of Resolution 2022-04 Property Tax Revenue Increase. Ron Higgs seconded the motion. All voted in favor and the motion passed unanimously.**

#### **RESOLUTION 2022-05 PROPERTY TAX LEVY**

**Ron Higgs moved approval of Resolution 2022-05 Property Tax Levy. Harish Kulkarni seconded the motion. All voted in favor and the motion passed unanimously.**

#### **DIRECTOR'S REPORT**

Executive Director Lisa Rosenblum thanked all staff members who contributed to the preparation of the Budget Book.

Lisa listed some of the recent Veterans Day events held around the System and described the grant-funded interpretive service called Language Line available to patrons via iPads. She described a couple of ongoing administrative projects as well. The Finance team is implementing a new accounts payable software program called Esker. The Information Technology Services (ITS) team is rolling out Multi-Factor Authentication (MFA) across the Library System.

#### **BOARD COMMITTEE REPORTS**

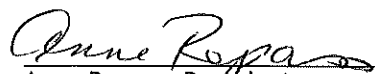
Anne Repass reported that the Finance Committee just met and had an early presentation by Donna Zirkle. Donna was able to answer several of Anne's questions.

#### **TRUSTEES REPORT**

There were no Trustee reports.

**ADJOURNMENT**

Anne Repass adjourned the meeting at 5:57pm.

  
Anne Repass, President

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Harish Kulkarni, Secretary