



MOTIONS APPROVED

PRESENT

KCLS Board

Jeffery Guddat*
Harish Kulkarni
Srini Raghavan
Anne Repass
Lalita Uppala*
Laura Valenziano

1. Amended Board Meeting agenda
2. June 28, 2023 Board Meeting minutes
3. Payroll expenditures
4. General Fund expenditures
5. Resolution 2023-03 Appointment of Executive Search Committee

KCLS Staff

Marla Bassett
BJ Colvin
Angie Miraflor*
Dominica Myers
Danielle Perry
Lisa Rosenblum*
Cecile Stretzman
Tracey Thompson
Lisa Yamasaki
Donna Zirkle

CALL TO ORDER

Harish Kulkarni called the meeting to order at 5:04pm.

APPROVAL OF AGENDA

Harish Kulkarni made a motion to postpone the vote to approve the updated Selection Policy and Criteria to a later date. Srini Raghavan seconded, and the motion passed unanimously.

*attended remotely

Laura Valenziano moved approval of the updated Board Meeting agenda. Srini Raghavan seconded, and the motion passed unanimously.

APPROVAL OF BOARD MINUTES

Anne Repass moved approval of the June 28, 2023 Board Meeting minutes. Lalita Uppala seconded the motion. All voted in favor and the motion passed unanimously.

PUBLIC COMMENT

Patron Helen Stanwell spoke on behalf of the group Library Patrons for Sustainable Funding. She expressed frustration that the patrons, as primary stakeholders of library services, were not consulted when the post-COVID open hours were decided upon and implemented. She cited numerous examples of groups such as students and families being negatively impacted by the current hours across the Library System, and argued that neighboring library systems have returned to full pre-pandemic levels. She urges the library leadership to involve patrons in the decision-making process.

Helen provided hard copies of her speech and reference data to all trustees.

STAFF REPORTS

LEGISLATIVE UPDATE

Government Relations Manager John Sheller provided an update on the recently concluded state legislative session and a number of current measures that are important to KCLS, including the following:

- House Bill 1670/State Bill 5770: State Limit Factor
- House Bill 1527: Tax Increment Financing
- State funding support for the Digital Navigators program
- State Bill 5536: Public drug use and possession; sentencing guidelines and diversion programs
- State Bill 5352: Police vehicle pursuits
- Multiple measures regarding climate-change adaptation and mitigation

LIBRARY SECURITY

Director of Library Operations Cecie Streitman, Community Conduct Coordinator Danielle Boles, and Black Diamond Operations Manager Jonna Chissus gave an update on community conduct and library security. The presentation included background on the patron experience in the library and the history of KCLS' Rules of Conduct which date back to 2010.

In 2016 the Rules of Conduct were simplified and renamed Code of Conduct. The procedures for Code of Conduct violations are to instruct, warn, then ban. With repeated offenses, bans become progressively longer. Trespasses, which are issued by the police department, are reserved for situations such as actively threatening staff or others or engaging in illegal activity, and are typically for one year.

The group also discussed KCLS' incident recording tool called Omnigo and the de-escalation training offered at KCLS called Nonviolent Crisis Intervention.

SELECTION CRITERIA UPDATE

Collection Management Services Director Tracey Thompson presented proposed changes to the KCLS Selection Philosophy and Criteria documents. These documents were reviewed as a part of a larger intellectual freedom policy overview; they were combined into one document for ease of reference. The reviewers expressly incorporated language of the KCLS Mission, Vision and Values in places where it was previously implied but not stated.

The updated Selection Philosophy and Criteria strengthens KCLS' relationship with the Mission, Vision and Values by providing clear guidelines for examining each title in relation to how it fits within our criteria. It provides intentional flexibility and inclusive criteria.

FINANCE REPORT

Donna Zirkle presented the Finance report as of the end of June 2023. Year-to-date (YTD) revenues were \$74.8M, which represents 53.2% of the annual budget of \$140.7M. YTD expenses were \$59.7M, which is 42.4% of the total budget of \$140.7M. CIP expenses YTD at the end of June were \$878K, which is only 13.5% of the total budget of \$6.5M.

APPROVAL OF MONTHLY EXPENDITURES

Laura Valenziano moved approval of Payroll expenditures for June in the amount of \$2,857,387.96: (6/09) Ck#00201574-00201592; 625872470-625873516; (6/23) Ck#00201593-00201617; 631199496-631200549. Lalita Uppala seconded, and the motion passed unanimously.

Srini Raghavan moved approval of General Fund #0010 expenditures for June in the amount of \$5,235,213.07: Travel Advances - Ck#1466-1469; (6/09) Ck#5014070-5014112; (6/09) Ck#1146494-1146591; (6/14) Ck#5014113; (6/14) Ck#1146592; (6/15) Ck#1146593-1146710; (6/22) Ck#5014114-5014136; (6/22) Ck#1146711-1146795; (6/26) Ck#1146796-1146798; (6/27) Ck#1146799; (6/29) Ck#5014137; (6/29) Ck#1146800-1146928; (7/06) Ck#5014138-5014163; (7/06) Ck#1146929-1147046; (7/07) Ck#5014164; Voids - Ck#1146624, 1146710, 1146728. Anne Repass seconded, and the motion passed unanimously.

DIRECTOR'S REPORT

Executive Director Lisa Rosenblum talked about the continued expansion of open hours across the Library System. All regions except one have expanded hours, and 18 locations are currently operating seven days per week.

She discussed the recent HVAC theft at the Fairwood Library which has impacted service hours there. The local leadership team has come up with a plan for limited service, including a bookmobile at the location.

She mentioned that KCLS received the Distinguished Budget Presentation Award from the Government Finance Officers Association for the third consecutive year.

Finally, Lisa discussed her upcoming retirement, which she announced to the Board of Trustees earlier in July.

BOARD COMMITTEE REPORTS

There were no committee reports.

TRUSTEES REPORTS

There were no trustee reports.

EXECUTIVE SESSION

At 6:23pm, President Harish Kulkarni announced that the Board would convene in Executive Session per RCW 42.30.110, Section 1 (g). He announced that they would return at 7pm, and there would be one agenda item remaining upon return.

At 7:00pm, the Executive Session was extended to 7:15pm

RECONVENE REGULAR SESSION

At 7:15pm, Harish Kulkarni reconvened the regular session. Srinu Raghavan did not return to the meeting.

RESOLUTION 2023-03

Laura Valenziano moved approval of Resolution 2023-03 Appointment of Executive Search Committee. The committee will include the following members: three members of the Board of Trustees; three KCLS senior managers including two members of the KCLS Leadership Team and one regional manager; the KCLS Foundation Executive Director; two library advisory board members, one from an urban library and one from a rural library; one legal counsel professional with a business focus; and one KCLS Foundation board member representing patron interests. Anne Repass seconded the motion. All voted in favor and the motion passed unanimously.

ADJOURNMENT

Harish Kulkarni adjourned the meeting at 7:17pm.



Harish Kulkarni, President

Srinu Raghavan, Secretary

