



King County Library System Board of Trustees Meeting

KCLS Service Center
5pm ♦ February 25, 2015

PRESENT

KCLS BOARD

Jessica Bonebright
Robin McClelland
Robert Spitzer
Jim Wigfall

KCLS Staff

Julie Acteson
Beth Castleberry
Marilee Cogswell
Maria Hatcher
Holly Koelling
Jed Moffitt
Charlene Richards
Bruce Schauer
Denise Siers
Greg Smith
Dwayne Wilson

MOTIONS APPROVED

1. Board Meeting agenda
2. January 28, 2015 Board meeting minutes
3. Restart Mercer Island Library Project
4. Payroll expenditures
5. General Fund #0010 expenditures
6. Construction Bond Fund 1988 #3020 expenditures
7. Capital Project Fund 2005 #3070 expenditures
8. Capital Plan Program Revisions

CALL TO ORDER

President Robin McClelland called the meeting to order at 5:02pm.

Robin noted the furniture has been rearranged to reflect a more traditional Board meeting configuration to keep the focus of the meeting on the relationship between the Board and public and to improve the Board's ability to engage with one another. The meeting agenda has been organized similarly.

APPROVAL OF AGENDA

Jessica Bonebright moved approval of the Board Meeting agenda. Jim Wigfall seconded. Rob Spitzer moved to amend the agenda by moving Mercer Island Library Project under Old Business. The Board voted in favor and the agenda was approved as amended.

APPROVAL OF BOARD MINUTES

Rob Spitzer moved approval of the January 28, 2015 Board Meeting minutes. Jessica Bonebright seconded and the motion passed unanimously.

PUBLIC COMMENT

Chestine Edgar read a letter for the record:

I live in Burien and was actively involved in the site decision for the new White Center Library. I gave public comment on the topic at a couple of meetings and provided written comments. I supported the new site and continue to. The majority of White Center Community members are delighted and excited over the choice. They are eagerly awaiting the groundbreaking in March 2015.

The treatment of the new Director of KCLS at the Burien City Council meeting of February 23, 2015 was embarrassing and rude. I apologize for it. Several things said at that meeting were inaccurate and red herrings to delay the opening of the White Center Library. Let me clarify:

1. *The public was allowed sufficient oral and written time to provide input on the location of the library.*
2. *Only a small group of residents primarily belonging to the North Highline Unincorporated Area Council (NHUAC) have opposed the site of the new library. They attempted to hold this library hostage to their desires for annexation and still are attempting to do so.*

3. *The comment on the SEPA study involving a traffic study is a red herring. Comments not made in the time period posted to dispute the study are null by the rules set out by the DOE and the State. Any good land use attorney knows this.*
4. *An analysis of all sites was considered and presented at the KCLS Board meeting. And the new site is by far the best location for many students at the nearby elementary school. It is also in easy walking distance for the older students in the area. Space is generous for parking. The old library site is deplorable for space and parking. In addition, the members of the NHUAC endorsed moving this library much closer to Roxbury to promote economic development for their businesses. Now they are objecting to a move they endorsed? Or is it just Burien residents who are objecting to it?*
5. *While some agreement to keep the library operating until the bond is paid off might be prudent, an agreement to keep it a library until the building is completely gone is absurd. No agency can make that kind of promise into the distant future nor should they.*
6. *Lastly, it is the same group of citizens that put continued and constant pressure on KCLS to hurry and get this library built that are now insisting that it be further delayed. They have now openly accused KCLS now of rushing the job.*

Please keep the new site and building plans and proceed on with the scheduled groundbreaking.

White Center resident Lois Schipper read a letter for the record:

My name is Lois Schipper. I am the President of Highline Citizens for Public Schools and have resided in White Center for 16 years.

About two years ago, this Board held meetings to determine the location of the new White Center Library. After hearing from a broad spectrum of our community, you wisely chose the vacant lot on SW 107th Street and 15th Avenue SW. Here are some of the reasons why you chose this location:

1. *The Board received dozens of emails and letters from community members and business owners supporting this site as a way to improve and redevelop the south end of the White Center business district.*
2. *Fourteen community members who attended the Library Board meeting spoke in favor of this site, including school teachers, business owners, and community leaders. Supporters of the site outnumbered those against the site more than two to one.*
3. *The White Center Chamber of Commerce Board strongly endorsed this site.*
4. *The site is across a street from Mt. View Elementary School. A teacher and the school librarian spoke in favor of the site and talked about the benefit of all their young students being able to walk across a non-arterial street to visit the new library. As a result of this location, our new White Center Library will be filled with children.*
5. *The site is across SW 107th Street from a large low income housing facility that hosts many elders and disabled residents. The project manager informed the Board that their community was very excited that the new White Center Library would be a very short walk across one road assuring that many elders and disabled will use the Library.*
6. *The White Center Chamber survey showed that over 700 apartment residents are within a one block radius of the preferred site.*
7. *One of the largest Hispanic churches in King County is across the street as is the largest Hispanic grocery store in the area.*
8. *Previous to identifying this location, Boy Scouts removed over 1000 pounds of mostly alcohol consumption-related trash and several homeless camps from the site, including used hypodermic needles. The scouts made sure that the brush was cut back in the entire lot so that the police could more effectively monitor the site at night.*

9. *The State provided exceptional financing terms for the site that made it the most cost effective site being considered.*

We again ask that you keep your commitment and move forward with this site and its' groundbreaking on Thursday, March 19, 2015. Thank you.

White Center resident Susan Oxholm said she lives within walking distance of the current White Center Library as well as the new site and has two kids in the Highline School District. She seconds the comments that the Library is packed all the time and used by groups doing homework. She said there are not that many community meeting spaces in King County so having a facility in White Center is crucial to a neighborhood in need. As a professional who administers grants and contracts, she knows how much it costs for SEPA plans and is concerned that if KCLS strays from the course on the new library, a lot of taxpayer dollars will go to waste. She is thrilled at the plans and pictures she has seen and hopes that a few negative comments will not cause the Board to stray from building a library that is much needed in the community.

Mercer Island resident Ira Appelman read a letter for the record:

I think it's time to restart the process to design what's going to happen at the Mercer Island Library. I appreciate the Board waiting until the new Director is on board, which we asked the Board to do.

The System-wide survey of KCLS, which had over 800 responses from patrons from all over, found that the patrons wanted a Director committed to community libraries and customer service. I met Director Wasdin at the Mercer Island Library Board meeting this week and I was favorably impressed that he meets the criteria coming out of that survey.

As the Director observed at the meeting, there's already been a year of public input along with significant advertising for input on Mercer Island - many meetings on Mercer Island, so I think we've had a very significant amount of public input. A year of public input is quite unusual.

It looks like the Mercer Island Library Board and KCLS are interested in collaborating on an additional survey, which I assume would be focused on whatever they think is left to find out after a year of public input. That's fine with me, but I hope that this survey is vetted in the public before it goes out. I think the current process is emailing back and forth, but when the Mercer Island Library Board was put together they specifically said they had to follow the Open Public Meetings Act. The Open Public Meetings Act requires that any sort of deliberations - this would be action, this isn't like just information going out. And any sort of deliberation or collaboration has to be done in an open public meeting, where the public has an opportunity, not just the public that's identified, but anybody can walk in. As we all know, the specifics of how the survey is asked, what's asked, what's not asked are critically important to the results you get. So I hope that's all done in the open.

I think the speed of this process is going to depend on how willing the Mercer Island Library Board is to meet. Up to this point, they've only been willing to meet once a month, if that much. And it seems like based on Director Wasdin, KCLS can respond very fast, so I'm hopeful the Mercer Island Library Board will meet.

I'm just saying that I think this is going to be discussed later and I think the Board should approve a restart of the Mercer Island Library process consistent with your resolution that you passed at the end of last year.

Thank you.

Barbara Dobkin said she doesn't consider herself negative but still has questions she hopes to get answered during the evening's meeting. She asked why KCLS is building a library that could end up in Seattle if the area is annexed. For many years, Bill Ptacek used the excuse that the existing library was too close to the border and that KCLS was not in the business of building libraries for Seattle.

After a failed annexation vote by Burien, KCLS not only decided to build closer to the border but in the area that could fall within Seattle's jurisdiction. She said the Board may be unaware of the status but the City of Seattle has passed a resolution to move forward with annexation and there are bills in the House and Senate to provide incentives. She was surprised to hear Gary Wasdin state at the Burien City Council meeting that there have been no talks so far about the library but under any scenario KCLS taxpayers will pay for the Seattle library. She said that was not the intention of voters who passed the 2004 levy and asked whether it will remain a library. She is happy to keep Greenbridge but that does not take into account one to two bus rides for kids. She asked how the Board will tell taxpayers that their money is going to build a Seattle library. Many who served as volunteers to help pass the bond have been completely disregarded and feel frustrated and annoyed that they have been lied to. She asked the Board to do the right thing and hold off on the White Center Library until there is a firm agreement with Seattle, and not play politics with the community's library.

Liz Giba said she has lived in White Center a long time and loves it. She thanked Greg Smith for coming to the North Highline Unincorporated Area Council meeting a few weeks earlier and also thanked Gary Wasdin for attending the Burien City Council meeting on February 23. She said Ms. Schipper and the other ladies are all supporters of annexation to Seattle so putting the Library in an area where it could very well become part of Seattle plays right into their hand. She said she did a public records request and it is in the record that Ms. Schipper's husband, Mr. Ufkes, received notice earlier than the rest of the community regarding the Board meeting where the White Center Library location was being picked. Prior to that when Rachael Levine and White Center Guild members helped gather 1,800 signatures to stop consolidation and movement south of the White Center and Boulevard Park Libraries, Ms. Schiffer and Ms. Edgar weren't there. Guild members are interested in the neighborhood and ask the Board to set things right. The first thing is to tell them when the resolution was passed that said it was okay to change the terms of the Bond and move the White Center Library from its current location to a site further north. She doesn't think that resolution was passed. She also said KCLS did not generate a new SEPA study after she filed timely comments in response to the Determination of Non-significance and to please do that.

Burien resident Rachael Levine also thanked Gary for attending the Burien Council meeting and Greg Smith for attending the NHUAC meeting. She said NHUAC has been the leader in communicating information on things that really matter, and wanted to read something that underlines the community's concerns about the possibility of the White Center Library becoming a Seattle library without an agreement in place to keep it operating as a library. She said the Board ought to be delighted to hear the passion of community members who have come before them since 2004 and who have waited a long time for their library. She said when residents voted, they recognized at the time that the White Center Library was already crowded and not meeting the needs of the community. Citing the *"Analysis of the Potential Annexation Area of North Highline into the City of Seattle: A Report to Seattle City Council"* that was presented on January 18, 2011, Rachael said one of the evaluation criteria in the report was *"Should the special purpose district (KCLS) continue to provide services directly to residents of North Highline: Area Y?"* The response was *"No. King County Library System officials have clearly stated that they are not interested in continuing to provide library services in North Highline: Area Y if it is annexed by the City of Seattle. In addition, King County Library System is conducting a study to determine the possible relocation of the Boulevard Park and White Center Libraries from their current location to geographic locations that would better serve their patrons."* Rachael said it was this paragraph that made it possible for KCLS to try to consolidate the two libraries and there was a huge effort to block that attempt. She said the community wants to be part of KCLS and does not want the political and unstable financial situation Seattle often deals with.

Bryan Cairns is the Chairman of the Mercer Island Library Advisory Board. He said the group met on Monday, February 23 to welcome Gary and discuss initial plans to address the future needs of the Mercer Island Library. He said it was an open and constructive meeting and the Library Board looks forward to a close, cooperative relationship with KCLS in the coming months.

Pat Price said she has been a Boulevard Park resident for over 40 years and her daughters, who are now 40 and 46 years old, attended Mt. View Elementary, Cascade Middle and Evergreen High Schools. When her family first moved to the area, White Center was a little bitty place in King County and the

White Center Library was located in what is now Steve Cox Memorial Park. Community members have seen all kinds of political ploys at NHUAC meetings, KCLS Board meetings and White Center Guild meetings. The supporters who worked hard in 2004 to be sure that the bond passed knew the needs of the community and were led to believe that the White Center Library would continue in the historic location where it is now. They handed out KCLS bond flyers that promised that. So now among other things there are concerns about safety and traffic at the new location, which the Board needs to consider if it moves forward. There are no sidewalks in White Center and middle and high school students who used to walk a few blocks to the Library now have to walk six blocks further on the shoulder of streets. She doesn't believe elementary school parents will allow their kids to walk down a big hill and cross the street to go to the Library by themselves. She asked the Board to take a look at the need for crosswalks and other safeguards on the very busy street where the new library will be located.

Ashta Tada lives north of Roxbury and volunteers in White Center. She said she charges everyone on the Board to think in a different manner when they arrive at a decision on location for a library. She said she doesn't feel the Board gets honest, substantive input from the community before a decision is made and as a result, so much of the experience has been a waste of time and resources. As the new director explained, KCLS needs to engage the community and get input first. When she first addressed the Board to save the White Center Library it was because she knew how important it was for the Library to be close to schools so students could walk to the library. She was told that a survey had already been done and that the community was all for the new location. When she talked to those at the Library, no one knew about it closing and moving elsewhere. So KCLS did not receive true community input which is why they are where they are now.

Phyllis Forister said she seconds the comments of the previous speaker and told the Board to use public input when they get it. She said it took five years to have the Renton Library located right where it currently is because KCLS did not listen to the public.

Chestine Edgar submitted written comments for the record at the end of the meeting:

In the interest in not wasting the Board's time, I will put these further comments in writing.

After I spoke before the Board, two citizens stood up and made false and inaccurate comments about me and called out my name for the public record. I take great issue with this. Additionally, they made presumptions about how I might vote in elections which were inaccurate and none of their business.

I suggest that the Board create a rule that citizen comments remain based on facts, which they produce documentation for should they specifically name another citizen speaker rather than indulge in public slander.

As a rule, keep to the facts about libraries and no personal attacks against the Board members of invited speakers or members in the audience. All comments should be directed to the Board.

READERS' ADVISORY AT KCLS

Readers' Services Project Coordinator Marilee Cogswell said in 2012 the Public Services Team authorized a renewed effort to establish and deliver a more cohesive and structured approach to delivery of readers' advisory services for all KCLS users. Under new branding, "KCLS Reads," Readers' Advisory provides creative and user friendly avenues to reading recommendations. An attractive new layout on the "Books & More" page includes staff favorites, book-club selections, lists of award-winning books, and more. An interactive "Book Match" feature creates customized book lists based on patrons' personal reading preferences and 'live' KCLS Reads events on Facebook, along with Author events and other outreach are being promoted through an increased social-media presence.

INTERNET USE

After two young patrons spoke at the last Board meeting, Gary Wasdin and Holly Koelling met with their mothers to explain KCLS' Internet Use Policy and the philosophy behind it.

Gary Wasdin explained that KCLS uses two types of filters. One is software that is used to block Internet sites and can be set at differing levels. The other is privacy screens that are physically mounted on monitors to block others' view of the screen. The federal Children's Internet Protection Act (CIPA) was passed several years ago to address concerns about children's access to obscene or harmful content over the Internet. As a public library that receives federal funding, KCLS must comply with CIPA.

When a patron signs up for a library card, the account is automatically set up for moderate Internet filtering. Patrons over the age of 17 can ask to have the filter turned off but it cannot be turned off for children's library accounts or computers. KCLS addresses inadvertent viewing issues through physical changes to the environment, including the layout of interior space. Staff quickly learned that placing computers in private areas was not a good idea as it had the tendency to encourage inappropriate behavior. Placing computers in a public area allows staff to assist patrons who need help and provide screens if more privacy is needed. Illegal activity of any kind is not allowed, which includes viewing child pornography. Apart from that, KCLS' belief and practice is that it is not staff's place to tell people what they can or cannot access since the issue of restricting access is applicable to many things, not just computers. Gary said it was helpful to meet with the mothers to hear their thoughts and suggestions and gave him an opportunity to explain KCLS' policy. It was a respectful meeting and he identified specific things to work on at Snoqualmie Library, including shifting computers slightly as much as space limits allow. Facilities staff is also looking at placing some sort of film on study room windows that obscures direct views on computers while still allowing visibility in and out of the rooms. Gary said it was especially helpful to discuss how staff responds. Situations involving inadvertent viewing don't come up often so it is imperative that staff receive refreshers on the Policy and ways to respond appropriately.

Rob asked if it's possible to remove external filters, how the policy applies to laptops and whether Gary has thoughts on modifying the policy from his perspective coming from another library system.

Gary said patrons have removed screens as they can be problematic for anyone with slight vision problems so while not uncommon, by and large most patrons are self-policing and removal of screens hasn't presented a particular challenge in the past. Jed Moffitt said KCLS has tried a variety of adhesions, including super glue, but none have prevented screens from being ripped off. Gary said anyone can walk in with a laptop or mobile device and look at images that have been downloaded or are contained in email messages. The issue is much bigger than a desktop solution can provide, which is why the focus is on moving people to a different space where they are less likely to encounter things that make them uncomfortable. There are no plans to change the policy but it's a good reminder to talk to staff regularly about how to respond to situations and questions as they come up. He said the Internet is rife with material that many consider offensive so pornography isn't always the issue.

Jim Wigfall said he was concerned that the issue might have been dropped and thanked Gary and Holly for taking the time to follow up and speak with the parents. Gary said he also responded with letters to both girls to encourage their continued civic engagement and let them know there were results from their action.

WHITE CENTER LIBRARY

Gary Wasdin stated that the siting of the White Center Library has been a challenging issue with many hypotheticals involved and has put KCLS in a situation of waiting and wondering because no one knows if or when annexation will happen. The Seattle City Council brought it up in December and acknowledged it would probably take several years since the public is not receptive to the idea of annexation. So nothing has changed since the Board voted on the site selection, which is located in the Potential Area of Annexation (PAA). The site still remains the best location. It is in proximity to an elementary school and large enough to build a size of library the community needs. The White Center Library is very busy and as much as there is disagreement over the location, there is agreement that the community need a bigger and better library.

If annexation takes place, the agreement with Seattle Public Library (SPL) is moot because it expires December 2015, but it puts an impetus on how to move forward to make sure the community continues to have access to library service. Residents of the unincorporated area will have to continue to pay on the KCLS bond even if they annex to Seattle and the existing reciprocal agreement would allow residents to get a KCLS card if the area is annexed to Seattle. But getting a guarantee in writing that the Library will remain in service for an indefinite period of time is unlikely, especially given the uncertainty of the economy. Both sides are starting with a clean slate which makes it a better time to look at options. Gary said he appreciates the community's desire for assurances and said KCLS will operate in good faith to represent the public's need for continued library service when it comes time to focus energy on a new agreement.

Gary said he was glad to be part of the conversation at the Burien City Council meeting. The passion and energy of those in attendance demonstrates that the White Center Library matters and is important to those it serves. He said the traffic and wetlands study were a concern but staff stands behind both and still thinks the new location is the best spot to build the Library. The Council voted to adopt a resolution at the next meeting asking the KCLS Board of Trustees to pursue a formal written agreement with Seattle Public Library that guarantees the White Center Library will continue to operate as a library after annexation. Gary said he can't imagine anyone signing such an agreement without knowing the funding future for either library system.

The parcel of land where the new White Center Library will be located was purchased from the State with desirable financial incentives for building on that site. The contract with the State allows KCLS to sell any unused portion of the property and use the funds toward paying off the loan. The contract also stipulates that all the land must be developed for a general community purpose. One option is to seek a buyer with a shared mission. But there is no impetus to do anything and KCLS could keep the property and build a community garden. The decision is largely in KCLS' court.

Rob Spitzer asked when would be the best time to address the Inter-local and Cross-use agreements with Seattle. Gary said there is no timeline but KCLS and SPL have started preliminary conversations. Cross-use has shifted and both Systems have been working with a consultant to analyze data to determine if the current practice of disallowing SPL patrons from placing holds on KCLS' collection should be lifted. Gary said various agreements have been in place for nearly 60 years but none have ever been formalized. While now is the opportunity to do that, the intent over the years has always been to make library use seamless for everyone.

Gary said KCLS is proceeding with groundbreaking of the new White Center Library and annexation is likely years away. As to questions regarding traffic and wetlands, KCLS stands behind its environmental and traffic studies.

Robin McClelland asked if there is any expectation that sidewalks will be put in near the elementary school. Greg Smith said no.

Gary said it is important for the Board to respond to the Burien City Council on the record to acknowledge the actions of another governing body.

MERCER ISLAND LIBRARY PROJECT

Gary has met with City of Mercer Island officials, Mercer Island Library Board members and the concerned citizens group. The Mercer Island Library Board has expressed its desire to work collaboratively with KCLS with an overarching goal to move the project forward. The first step is the creation of an online survey to collect a wider array of input from the community. It will be advertised in the Mercer Island Library, through local media and email. A community meeting will be scheduled to discuss survey results and a follow up meeting to respond to suggestions and ideas. A firm timeline to restart the project will be established as the process moves forward. The consensus is that everyone wants to see it progress expeditiously, but with an emphasis on doing things right rather than quickly.

Rob Spitzer moved approval to restart the Mercer Island Library project as described by Gary Wasdin. Jim Wigfall seconded.

Robin McClelland thanked Gary and all who participated to help move the project forward. She said she assumes the survey is for Mercer Island residents only but asked if it will be available to those who use the Library as well as those who don't. The survey will be targeted to all Mercer Island residents but will not be posted on the KCLS website.

There was no further discussion and the motion passed unanimously.

2014 SURPLUS SUMMARY

As discussed in the Finance Committee meeting, the Board has given the Director of Finance authority to declare as surplus any individual item of personal property owned by the District that has an estimated value of \$1,000 or less, and to arrange for disposal of surplus property consistent with the Policy. Dwayne Wilson presented the annual report showing all items estimated at \$1,000 or less that were declared surplus during the fiscal year 2014. Items are grouped by date disposed and in some instances correspond to library construction or renovation projects.

QUARTERLY CAPITAL PLAN PROGRAM REVIEW

Dwayne Wilson said the quarterly capital plan program review (green sheet) includes several adjustments since last presented in November, and were discussed in the Finance Committee meeting.

QUARTERLY CAPITAL PLAN REVISIONS

As discussed in the Finance Committee meeting, Dwayne Wilson said the revised capital plan (purple sheet) includes the following changes:

- Kingsgate Library, which had been projected at \$5.1M on the original Capital Plan, is decreased to \$3.8M due to a smaller scope of work.
- White Center Library, which had been projected at \$4.0M, has increased to \$8.8M due to inflation and higher than anticipated construction costs.

The revised capital plan now shows total project costs of \$211.2M, a net increase of \$3.5M since last revised in August 2014.

FINANCE REPORT

Dwayne Wilson presented both the final December and January reports.

Full-year General Fund expenditures in 2014 were \$100.6M, which represents 94.3% of the budget compared to 96.6% for the previous year.

Full-year General Fund revenue in 2014 was 100.8% of the budget. Current year property-tax revenue represented 99.7% of budget.

December final expenditures in the 307 Fund included an increase of \$700K for the Fairwood and Skyway projects from the preliminary reported last month.

December expenditures in the 302 Fund included an increase of \$1.2M for the Renton and Renton Highlands projects from the preliminary reported last month.

General Fund expenditures in January were \$8.8M, which represent 7.9% of budget compared to 8.1% the previous year. January insurance premiums of \$208K were prepaid last year and represent the 2015 portion of the annual renewal bill. The remainder of the 2015 costs will be recorded in May when the next renewal is done.

General Fund revenues in January were \$506K. There will not be significant revenue until the first semi-annual property tax due date of April 30.

Miscellaneous revenue of \$106K includes \$90K from the Foundation for tutor.com.

January expenditures in the 307 Fund include \$26K for White Center permits.

January expenditures in the 302 Fund include \$47K for Renton Library project.

APPROVAL OF MONTHLY EXPENDITURES

Jessica Bonebright moved approval of Payroll expenditures for January in the amount of \$2,759,972.99: Jan 1-15 Ck#159137-159218; 357224-358397; Jan 16-31 Ck#159219-159306; 358398-359579. **Rob Spitzer seconded and the motion passed unanimously.**

Rob Spitzer moved approval of General Fund #0010 expenditures for January in the amount of \$5,250,571.39: Travel Advances - Ck#1151-1155; (01/16) Ck#5004774; 5004775-5004779; 1071525-1071537; (01/21) Ck#1071538-1071593;1071594-1071661;1071662-1071678; (01/21) Ck#5004780-5004800; (01/22) Ck#1071679-1071688; (01/23) Ck#1071689-1071707;1071708-1071754; (01/26) Ck#1071755-1071794;1071795-1071824; (01/28) Ck#1071825-1071839;1071840-1071854; (01/29) Ck#1071855-1071877;1071878-1071894;5004801-5004822; (01/29) Ck#1071895-1071896;1071897-1071909;1071910-1071933; (01/30) Ck#1071934-1071959;1071960-1071995;1071996; (02/03) Ck#5004823-5004853;1071997-1072012; (02/04) Ck#5004854-5004858;1072013-1072021; (02/04) Ck#1072022-1072035;1072036-1072075; (02/05) Ck#1072076-1072091;1072092-1072100; (02/05) Ck#1072101-1072155; (02/06) Ck#1072156-1072166;1072167-1072203; (02/09) Ck#5004859; Voids - Ck#. **Jim Wigfall seconded and the motion passed unanimously.**

Jim Wigfall moved approval of Construction Bond Fund 1988 #3020 expenditures for January in the amount of \$1,212,058.95:(01/23) Ck#3020528; (01/26) Ck#3020529-3020530;3020531-3020536; (01/27) Ck#3020537; (01/30) Ck#3020538-3020540. **Jessica Bonebright seconded and the motion passed unanimously.**

Jessica Bonebright moved approval of Capital Project Fund 2005 #3070 expenditures for January in the amount of \$708,866.38: (01/22) Ck#3072971-3072972; 3072973-3072983; (01/23) Ck#3072984; 3072985-3072990; (01/27) Ck#3072991-3073000; (01/29) Ck#3073001-3073002; (02/05) Ck#3073003. **Rob Spitzer seconded and the motion passed unanimously.**

APPROVAL OF CAPITAL PLAN PROGRAM REVISIONS

- White Center Library has increased from \$4.0M to \$8.8M
- Kingsgate Library has decreased from \$5.1M to \$3.8M

Rob Spitzer moved approval of the Capital Plan Program Revisions as presented. Jim Wigfall seconded and the motion passed unanimously.

DIRECTOR'S REPORT

Gary introduced the newest member of the Administrative Planning Team. Tess Mayer joined KCLS on February 2 as Director of Mobile Services. Tess comes to KCLS from Seattle Public Library and in her first month has done a great job getting up to speed and traveling around the county with staff.

After a recent complaint from a patron with a special-needs child, Gary reiterated staff's responsibility to offer accommodation to patrons who have special needs to ensure that libraries are available for everyone's use. While all patrons are responsible for abiding by KCLS' Rules of Conduct Policy, in some cases where quiet or privacy might be needed, staff should offer accommodation even if not requested to minimize disruption to all library patrons.

The new seating arrangement for the evening's meeting is more typical of what one would expect to see for a council or Board meeting and hopefully sends a welcoming message to members of the public who wish to direct comments to the Board. Longer term changes may also include modifications to Board bylaws, which currently lack procedural details for meetings. Staff will also look for other opportunities to ensure the Board of Trustees is engaged and connected to what's going on in libraries and can respond confidently when required to take action.

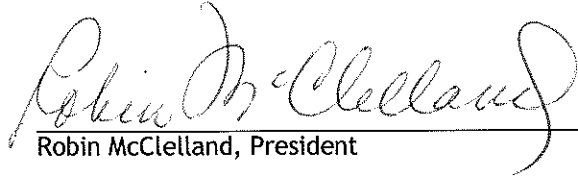
Gary met with King County Executive Dow Constantine on February 24 and discussed Board appointments, among other topics. Gary is hopeful that Jim Wigfall's reappointment will be confirmed and a new Trustee appointed in the April timeframe. He also met with King County Council members Reagan Dunn and Joe McDermott, who both expressed their desire for a better working

relationship with KCLS. It was suggested that KCLS present an annual "State of the Library" report to the Council to share accomplishments for the public record.

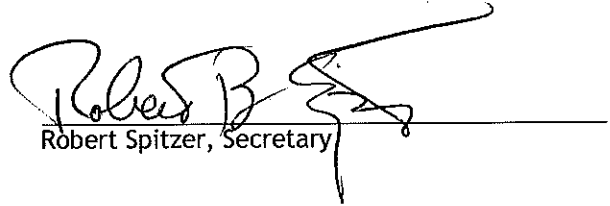
Robin thanked Gary for the progress he's made meeting staff and constituents and making headway on a number of issues. Gary said he has visited 32 libraries and posts pictures on Facebook, and some of his followers have visited libraries because of the pictures they've seen.

ADJOURNMENT

The meeting adjourned at 7:20pm.



Robin McClelland, President



Robert Spitzer, Secretary