



# King County Library System Board of Trustees Meeting

KCLS Service Center  
5pm ♦ April 27, 2016

## PRESENT

### KCLS BOARD

Robin McClelland  
Robert Spitzer

### KCLS Staff

Julie Acteson  
Beth Castleberry  
Maria Hatcher  
Holly Koelling  
Tess Mayer  
Cynthia McNabb  
Jed Moffitt  
Bruce Schauer  
Greg Smith  
Gary Wasdin  
Dwayne Wilson

### MOTIONS APPROVED

A quorum was not present.

### CALL TO ORDER

President Rob Spitzer called the meeting to order at 5:02pm and welcomed the public, staff and guests. He apologized on behalf of the two Trustees who were absent and said that no action would be taken during the meeting since the Board did not have a quorum. He proceeded with other items on the agenda.

### PUBLIC FORUM

Gary Robinson said he wanted to take the opportunity to thank the Board once again for the way in which the Mercer Island Library remodeling project turned out.

## STAFF REPORTS

### Video: My KCLS Story

Community Relations and Marketing Director Julie Acteson said KCLS has been producing a series of short films called "My KCLS Story" to showcase inspirational stories about individuals and families whose lives have intersected with KCLS libraries, staff and volunteers, and how the library has played a supporting role in their lives. Julie showed the most recent video featuring Jarlin, who graduated from the Plaza Comunitarias program at the Bellevue Library. All five videos can be found at <http://www.kcls.org/about/stories>.

### SITE SELECTION ANALYSIS: EAST KENT LIBRARY

KCLS has an 8,000 square-foot tenant-improvement project planned for East Kent as part of the capital bond program. Facilities Design Coordinator Dri Ralph said staff had identified a key location at SE 208th Street and Benson Road SE that is equidistant from the Fairwood, Kent and Covington Libraries, but a new developer of the property is not interested in offering the space, formerly occupied by Great American Casino, that KCLS originally wanted. Staff is now looking at another space in the same complex that offers just over 7,000 square feet. While smaller, it one of only a few spots that are available. Using selection criteria adopted by the Board that KCLS has used for all of its capital projects, Dri presented a site analysis of the new space. The rankings are based on a scale of 1 (lowest) to 3 (highest):

- **Visibility:** Visual appeal is not ideal but it can be improved with signage and marketing (2).
- **Capacity:** The space is as close as possible to the size that was originally planned (3).
- **Access:** There is both right and left access in and out of the lot. Handicap accessibility is limited to Benson Road but Access buses can get patrons right to the door (3).
- **Sustainability:** There are no additional infrastructure improvements required that would impact critical water and soil areas (3).
- **Centrality:** The location is close to schools and adjacent to a Rite Aid store. There are sidewalks and curbed gutters, which would be considered safe for middle or high school students who walk or use bikes, but less so for elementary students (3).
- **Infrastructure:** As a tenant-improvement project, there likely will be few site mitigations, environmental assessments or issues with access to utilities (3).
- **Cost & Availability:** (not determined)
- **Community Preference:** Kent Mayor and Friends are supportive after understanding the original plan is a tenant-improvement project and not a stand-alone library (3).

- Long-term viability (lease versus purchase): The property is available for lease and could be available for a long lease depending on development pressures on the site (2).
- Partnerships: The space is in a commercial complex with co-location benefits, such as shared parking and other infrastructure mitigations (3).

The site scores 25-28 points out of a possible 30.

#### **DIRECTOR'S REPORT**

Gary Wasdin said the June 29 Board meeting conflicts with the ALA Annual Conference. The Board can either choose to move the meeting to June 22 or cancel it altogether.

After successfully creating special library accounts for students in the Bellevue, Kent, Tahoma and Highline School Districts, the program is scheduled to be implemented in the Issaquah, Renton and Auburn School Districts in the next few weeks.

KCLS has hired a new Director of Library Operations. Jenny Enstrom is the former Assistant Director at Greenburgh Public Library in Elmsford, New York. She starts on May 2, and Gary looks forward to introducing her at the May 25 Board meeting.

KCLS will launch a newly designed website on May 3, which will feature more staff-generated content and a greater focus on programs and resources.

KCLS plans to launch a pilot mobile hotspot lending program in the West Cluster (Boulevard Park, Burien, Foster, Greenbridge, White Center and Valley View Libraries) thanks to funding from the KCLS Foundation. A mobile hotspot is a portable Wi-Fi device that provides Internet access at home, outdoors or anywhere one needs it.

The Renton Library was selected as one of seven libraries nationwide that were honored with the 2016 AIA/ALA Library Building Award, the highest architectural award for libraries each year. Gary said it is a fitting accolade for such a beautiful building.


There was a large crowd at Full Tilt Ice Cream in White Center on April 16 to see Nancy Pearl as part of Full Tilt's "Seattle Icons" promotion.

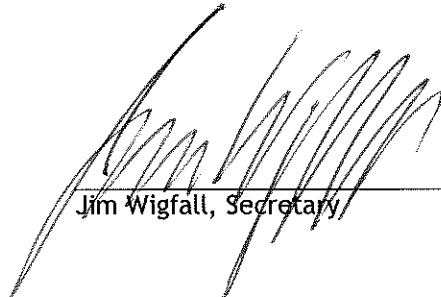
The King County Executive has submitted his nomination for KCLS' fifth Trustee. The candidate is being vetted by the King County Council and the appointment may be approved by the May Board meeting.

Since the Board cannot approve monthly expenditures without a quorum, the March Finance Report will be postponed to the May 25 meeting.

#### **ADJOURNMENT**

The meeting was adjourned at 5:53pm.

  
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Robert Spitzer, President

  
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Jim Wigfall, Secretary