



King County Library System Board of Trustees Meeting

Renton Library
5pm ♦ June 22, 2016

PRESENT

KCLS BOARD

Robin McClelland
Robert Spitzer
Jim Wigfall

KCLS Staff

Beth Castleberry
Amy Egger
Jenny Engstrom
Maria Hatcher
Cynthia McNabb
Jed Moffitt
Bruce Schauer
Greg Smith
Gary Wasdin
Dwayne Wilson

MOTIONS APPROVED

1. Board Meeting agenda
2. May 25, 2016 Board meeting minutes as amended
3. Payroll expenditures
4. General Fund #0010 expenditures
5. Construction Bond Fund 1988 #3020 expenditures
6. Capital Project Fund 2005 #3070 expenditures

CALL TO ORDER

President Rob Spitzer called the meeting to order at 5:04pm.

APPROVAL OF AGENDA

Jim Wigfall moved approval of the Board Meeting agenda. Robin McClelland seconded and the motion passed unanimously.

APPROVAL OF BOARD MINUTES

Jim Wigfall moved to amend the May 25, 2016 Board Meeting minutes to reflect that Angélica Alvarez, Dwayne Wilson and Greg Smith were not in attendance at the June meeting. Robin McClelland seconded and the motion passed unanimously.

PUBLIC COMMENT

There was no public comment. Robin McClelland welcomed Karen Thielke from the Shoreline Library Advisory Board and Yoshiko Saheki from the Shoreline Friends.

CENTRAL CLUSTER REPORT

Cluster Manager Amy Egger said the Central Cluster is comprised of six diverse and busy libraries. Fairwood has the most kids and Renton Library was honored with an AIA Library Building Award. Renton Highlands is the newest library, and is an anchor institution as part of the Sunset Area revitalization project. Since opening on March 26, circulation has increased 31 percent compared to the same period a year ago and children's program attendance has been strong. Skyway Library is known as the "blue jewel" of the community. The Skyway community is the most diverse in the cluster, but also has the biggest gap between high- and low-income families. The Skyway area remains in unincorporated King County. Public services are limited, and residents face transportation challenges due to lack of infrastructure and low numbers who own personal vehicles. The Library has a small but active Friends group and holds an annual book sale. Library Connection @ Southcenter and the Youth Services Center round out the cluster.

Amy said staff is dedicated to the principle that libraries can make a difference in people's lives, and the cluster offers a variety of programs in the community:

- Summer meals are served at the Skyway and Renton Highlands Libraries. Lunches are served Mondays, Wednesdays and Fridays at Skyway, and dinners are served Mondays, Tuesdays and Fridays at Renton Highlands.
- Seven Teen Talk workshops focusing on social justice issues were offered to teen and young adults.
- Partnerships with Valley|Cities Behavioral Health Care, ORCA Lift, and WorkSource provide residents with access to social services at the library.

- Outreach to Creston Point, a low-income housing facility, brings basic computer training, ESL content and homework help to a small Somali immigrant population.
- Skyway Library will share two teen summer interns with other local businesses in partnership with Renton Area Youth & Family Services (RAYS).

FINANCE REPORT

General Fund expenditures for May were \$8.9M compared to the monthly budget average of \$9.6M. Annual insurance policies are renewed in May; the remaining 2016 expense of \$415K will be reflected in the June financials. Had this amount been shown in the May financials, the monthly total would have been \$9.3M and closer to the monthly budget average. Year-to-date expenditures represent 39.3 percent of the annual budget expended, compared to 37.8 percent for the same period last year. Year-to-date expenditures are 6.6 percent over the prior year.

General Fund revenues for May were \$7.0M and includes \$6.6M for current-year property taxes. Year-to-date revenue received represents 52 percent of the budget compared to 51.9 percent last year. Year-to-date revenue growth over the previous year is 2.9 percent.

307 Fund expenditures in May of \$392K included payments for White Center (\$166K), Kingsgate (\$113K) and Mercer Island (\$30K). Total project budget for White Center Library is \$8.8M (\$7.4M expended to date); Kingsgate Library is \$3.8M (\$3.9M expended to date) and Mercer Island Library is \$1.9M (\$682K expended to date).

302 Fund expenditures in May included payments for Renton Highlands, (\$545K); and minor trailing expenses for the Renton Library. Total project budget for Renton Highlands is \$11.7M (\$11.0M expended to date); and total project budget for Tukwila Library is \$9.7M (\$3.6M expended to date).

PAYMENT OF BILLS

Jim Wigfall moved approval of Payroll expenditures for May in the amount of \$2,838,454.04: May 1-15 Ck#161649-161719; 395835-397080 and May 16-31 Ck#161720-161787; 397081-398333. Robin McClelland seconded and the motion passed unanimously.

Robin McClelland moved approval of General Fund #0010 expenditures for May in the amount of \$6,413,936.13: Travel Advances - Ck#1218-1220; (05/06) Ck#1085291-1085350; (05/09) Ck#1085351-1085375;5006656-5006692; (05/11) Ck#1085376-1085459;1085460-1085491; (05/12) Ck#1085492-1085543; (05/13) Ck#1085544-1085566;5006693-5006712; (05/17) Ck#1085567-1085645; (05/18) Ck#5006713-5006717;1085646-1085652; (05/18) Ck#1085653-1085748; (05/19) Ck#1085749-1085775; (05/20) Ck#1085776-1085806; (05/24) Ck#5006718-5006742;1085807-1085827; (05/25) Ck#1085828-1085882; (05/26) Ck#1085883-1085909;1085910-1085990; (05/27) Ck#5006743-5006761;1085991-1086011; (05/31) Ck#5006780; (06/01) Ck#1086012-1086052; (06/02) Ck#1086053-1086086;1086087-1086095; (06/02) Ck#5006762-5006779;5006781-5006785; (06/02) Ck#1086096-1086100; (06/03) Ck#1086101-1086212; (06/06) Ck#1086213;5006786; Voids - Ck#. *Jim Wigfall seconded and the motion passed unanimously.*

Jim Wigfall moved approval of Construction Bond Fund 1988 #3020 expenditures for May in the amount of \$569,631.61: (05/16) Ck#3020886-3020889; (05/19) Ck#3020890-3020892; (05/25) Ck#3020893; (06/01) Ck#3020894-3020896; (06/03) Ck#3020897-3020900; (06/06) Ck#3020901. Robin McClelland seconded and the motion passed unanimously.

Robin McClelland moved approval of Capital Project Fund 2005 #3070 expenditures for May in the amount of \$391,394.60: (05/11) Ck#3073416-3073418; (05/16) Ck#3073419-3073428; (05/19) Ck#3073429-3073436; (05/25) Ck#3073437-3073442; (05/26) Ck#3073443-3073444;(06/01) Ck#3073445; (06/03) Ck#3073446-3073454. *Jim Wigfall seconded and the motion passed unanimously.*

Dwayne mentioned that next month, the Board will be asked to approve an inter-fund transfer of \$3.0M from the General Fund to the Capital Project Fund that was made on June 1, 2016.

DIRECTOR'S REPORT

KCLS anticipates a revenue increase of approximately 2.5 percent in 2017, which is not enough to cover automatic increase in salaries, benefits and contracts. The Administrative Planning Team will target a 3 percent reduction in their division's overall non-personnel operating budget to cover costs of new initiatives in 2017.

The 2016 Summer Reading program kicked off three weeks ago and 15,000 people were registered as of June 18. The number is now over 18,000. KCLS discontinued the registration process a few years ago to make it easier for kids to participate, which has made it difficult to demonstrate impact. The registration process is reinstated and will provide a benchmark for measuring targets and goals in subsequent years. Staff promotes Summer Reading through school visits and book talks and kids can use their KCLS student accounts to register online.

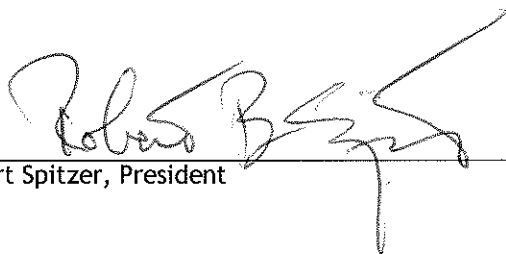
As mentioned earlier, the Skyway and Renton Highlands Libraries are two of 14 libraries participating in the summer meals program. The program is funded through federal grants, and meals are served by United Way Vista volunteers. The KCLS Foundation is providing supplemental funding this year.

The Boundary Review Board held a public hearing on June 13 and gave the City of Seattle tentative approval to move forward with putting to a public vote the issue of annexing the North Highline unincorporated area. If residents approve it, annexation would likely take place in 2019 or 2020. The new White Center Library as well as the Greenbridge Library are in the annexation area, and KCLS has proposed two possible scenarios to ensure continued library service at those locations. The first would be for KCLS to transfer the libraries to the City of Seattle, and to have Seattle Public Library operate them. The second would be for the City of Seattle to pay KCLS the lost tax revenue, and to have KCLS continue operating the two libraries for a defined period of time. In either scenario, residents will continue to pay on the capital bond.

Greg Smith, Dri Ralph and Miller-Hull architects will be on hand to receive the 2016 AIA/ALA Library Building Award for the Renton Library, which will be presented at the ALA Annual Conference in Orlando on Monday, June 27.

ADJOURNMENT

The meeting adjourned at 5:58pm.



Robert Spitzer, President

Jim Wigfall, Secretary