



King County Library System Board of Trustees Meeting

Videoconference
5pm ♦ January 27, 2021

PRESENT

KCLS Board

Pamela Grad
Ron Higgs
Harish Kulkarni
Robin McClelland
Srini Raghavan
Anne Repass
Lalita Uppala

KCLS Staff

Julie Acteson
Angelina Benedetti
Jenny Engstrom
Maria Hatcher
Nicholas Lee
Cynthia McNabb
Jed Moffitt
Dominica Myers
Danielle Perry
Lisa Rosenblum
Ken Ryals
Greg Smith

MOTIONS APPROVED

1. Board Meeting agenda
2. December 16, 2020 Board meeting minutes
3. Payroll expenditures
4. General Fund #0010 expenditures
5. Resolution 2020-01 Disposition of Surplus Property (Vehicle)

CALL TO ORDER

President Ron Higgs called the meeting to order at 5pm.

APPROVAL OF AGENDA

Pamela Grad moved approval of the Board Meeting agenda. Anne Repass seconded and the motion passed unanimously.

APPROVAL OF BOARD MINUTES

Srini Raghavan moved approval of the December 16, 2020 Board Meeting minutes. Lalita Uppala seconded and the motion passed unanimously.

PUBLIC COMMENT

There was no public comment.

STATE OF THE LIBRARY

Executive Director Lisa Rosenblum presented the Library System's annual report to the Board. KCLS is ranked as a five-Star library by Library Journal based on per capita output measures that include overall circulation, digital circulation, library visits, programs and attendance, public computer use, Wi-Fi sessions, and for the first time, electronic retrievals. The ranking is based on 2018 survey data. Ranked among five-Star libraries with annual expenditures of \$30,000,000 or more, KCLS moved up from fourth to third place over the prior year. Lisa also shared five-year trends for other library output measures, noting the impact of building closures on the data.

REEL FEST

Community Relations and Marketing Director Julie Acteson said that in March 2020, King County Library System was poised to present its first-ever KCLS Reel Fest Film Premiere and Awards Show at the IKEA Performing Arts Center in Renton, but had to cancel after in-person gatherings were prohibited by COVID-19 public health mandates. Instead, staff re-tooled Reel Fest, and it was presented as a YouTube virtual event on September 28. The short-film contest asked the question, "What does the library mean to you?" and KCLS received 91 video submissions. Winners were announced in both youth and adult categories, and the top three in each category were awarded cash prizes made possible by the KCLS Foundation. The Reel Fest Awards Show and films can be viewed at kcls.org/reelfest/

FINANCE REPORT

Preliminary December revenues year to date are \$125.7M, reflecting 96.9% of the total revenues budget. Year-over-year revenues decreased \$639K, or -0.5% compared to the prior year.

Preliminary December expenditures year to date are \$108.1M, representing 81.6% of the total expenditures budget with the full budget year completed. Year-over-year expenditures decreased \$8.3M, or -7.2%.

Preliminary December expenditures in the Facilities Capital Investment Program (CIP) are \$669K and include \$259K for HVAC improvements at Shoreline Library, \$139K for vehicle improvements, \$85K for Kirkland Library building improvements and \$78K for the external lockers project. Preliminary December expenditures in the Information Technology Services CIP expenditures were \$5K for network improvements.

APPROVAL OF MONTHLY EXPENDITURES

Robin McClelland moved approval of Payroll expenditures for December in the amount of \$2,705,081.21: (12/11) Ck#00200374-00200396; 360225976-360227284 and (12/24) Ck#00200397-00200418; 363549307-363550607. Harish Kulkarni seconded and the motion passed unanimously.

Lalita Uppala moved approval of General Fund #0010 expenditures for December in the amount of \$7,685,930.89: Travel Advances - Ck#; (12/08) Ck#1131085-1131171; (12/10) Ck#5012592-5012595; 1131172-1131174; (12/10) Ck#1131175-1131190; (12/15) Ck#1131191-1131262; (12/17) Ck#5012596; 1131263-1131326; (12/22) Ck#5012597-5012598; 1131327-1131421; (12/22) Ck#1131422-1131438; (12/23) Ck#5012599-5012602; 1131439-1131444; (12/29) Ck#1131445-1131509; (12/30) Ck#1131510-1131511; 1131512-1131553; (12/30) Ck#5012603; (01/05) Ck#1131554-1131596; (01/07) Ck#5012604-5012608; 1131597-1131599; (01/07) Ck#1131600-1131633; (01/11) Ck#1131634-1131725; (01/12) Ck#5012609; Voids - Ck#1131093; 1131285. Anne Repass seconded and the motion passed unanimously.

RESOLUTION 2021-01 DISPOSITION OF SURPLUS PROPERTY (VEHICLE)

Srini Raghavan moved approval of Resolution 2021-01. Pamela Grad seconded and the motion passed unanimously.

DIRECTOR'S REPORT

Lisa Rosenblum said that libraries cannot reopen while King County remains in Phase 1. Staff will keep the Board apprised when restrictions are eased.

Rakuten OverDrive ranked KCLS second in the United States for digital circulation in 2020 behind Los Angeles Public Library (LAPL). KCLS patrons checked out 7,408,428 digital titles, up 30.5% from the previous year. Because of a reciprocal agreement with Los Angeles County Library, LAPL serves 10 million residents, compared to 1.4 million residents in KCLS' service area. If ranked on a per capita basis, KCLS has the highest digital circulation in the U.S.

TRUSTEES REPORT

There were no Trustee reports.

ADJOURNMENT

The meeting was adjourned at 6:20pm.

Ron Higgs, President



Anne Repass, Secretary