CALL TO ORDER
President Ron Higgs called the meeting to order at 5pm.

APPROVAL OF AGENDA
Pamela Grad moved approval of the Board Meeting agenda. Anne Repass seconded and the motion passed unanimously.

APPROVAL OF BOARD MINUTES
Srini Raghavan moved approval of the December 16, 2020 Board Meeting minutes. Lalita Uppala seconded and the motion passed unanimously.

PUBLIC COMMENT
There was no public comment.

STATE OF THE LIBRARY
Executive Director Lisa Rosenblum presented the Library System’s annual report to the Board. KCLS is ranked as a five-Star library by Library Journal based on per capita output measures that include overall circulation, digital circulation, library visits, programs and attendance, public computer use, Wi-Fi sessions, and for the first time, electronic retrievals. The ranking is based on 2018 survey data. Ranked among five-Star libraries with annual expenditures of $30,000,000 or more, KCLS moved up from fourth to third place over the prior year. Lisa also shared five-year trends for other library output measures, noting the impact of building closures on the data.

REEL FEST
Community Relations and Marketing Director Julie Acteson said that in March 2020, King County Library System was poised to present its first-ever KCLS Reel Fest Film Premiere and Awards Show at the IKEA Performing Arts Center in Renton, but had to cancel after in-person gatherings were prohibited by COVID-19 public health mandates. Instead, staff re-tooled Reel Fest, and it was presented as a YouTube virtual event on September 28. The short-film contest asked the question, “What does the library mean to you?” and KCLS received 91 video submissions. Winners were announced in both youth and adult categories, and the top three in each category were awarded cash prizes made possible by the KCLS Foundation. The Reel Fest Awards Show and films can be viewed at kcls.org/reelfest/
FINANCE REPORT
Preliminary December revenues year to date are $125.7M, reflecting 96.9% of the total revenues budget. Year-over-year revenues decreased $639K, or -0.5% compared to the prior year.

Preliminary December expenditures year to date are $108.1M, representing 81.6% of the total expenditures budget with the full budget year completed. Year-over-year expenditures decreased $8.3M, or -7.2%.

Preliminary December expenditures in the Facilities Capital Investment Program (CIP) are $669K and include $259K for HVAC improvements at Shoreline Library, $139K for vehicle improvements, $85K for Kirkland Library building improvements and $78K for the external lockers project. Preliminary December expenditures in the Information Technology Services CIP expenditures were $5K for network improvements.

APPROVAL OF MONTHLY EXPENDITURES
Robin McClelland moved approval of Payroll expenditures for December in the amount of $2,705,081.21: (12/11) Ck#00200374-00200396; 360225976-3602277284 and (12/24) Ck#00200397-00200418; 363549307-363550607. Harish Kulkarni seconded and the motion passed unanimously.

Lalita Uppala moved approval of General Fund #0010 expenditures for December in the amount of $7,685,930.89: Travel Advances - Ck#: (12/08) Ck#1131085-1131171; (12/10) Ck#5012592-5012595; 1131172-1131174; (12/10) Ck#1131175-1131190; (12/15) Ck#1131191-1131262; (12/17) Ck#5012596; 1131263-1131326; (12/22) Ck#5012597-5012598; 1131327-1131421; (12/22) Ck#1131422-1131438; (12/23) Ck#5012599-5012602; 1131439-1131444; (12/29) Ck#1131445-1131509; (12/30) Ck#1131510-1131511; 1131512-1131553; (12/30) Ck#5012603; (01/05) Ck#1131554-1131596; (01/07) Ck#5012604-5012608; 1131597-1131599; (01/07) Ck#1131600-1131633; (01/11) Ck#1131634-1131725; (01/12) Ck#5012609; Voids - Ck#1131093; 1131285. Anne Repass seconded and the motion passed unanimously.

RESOLUTION 2021-01 DISPOSITION OF SURPLUS PROPERTY (VEHICLE)
Srini Raghavan moved approval of Resolution 2021-01. Pamela Grad seconded and the motion passed unanimously.

DIRECTOR'S REPORT
Lisa Rosenblum said that libraries cannot reopen while King County remains in Phase 1. Staff will keep the Board apprised when restrictions are eased.

Rakuten OverDrive ranked KCLS second in the United States for digital circulation in 2020 behind Los Angeles Public Library (LAPL). KCLS patrons checked out 7,408,428 digital titles, up 30.5% from the previous year. Because of a reciprocal agreement with Los Angeles County Library, LAPL serves 10 million residents, compared to 1.4 million residents in KCLS’ service area. If ranked on a per capita basis, KCLS has the highest digital circulation in the U.S.

TRUSTEES REPORT
There were no Trustee reports.

ADJOURNMENT
The meeting was adjourned at 6:20pm.

Ron Higgs, President
Anne Repass, Secretary